

Constitution & By Laws of Chapter #32 of the N.A.W.C.C.

ARTICLE I NAME AND PURPOSE

- Section #1 This Chapter shall be known as the Shenandoah Chapter #32 of the National Association of Watch and Clock Collectors, Inc.
- Section #2 The purpose of this Chapter shall be to supplement the activities of the N.A.W.C.C., develop educational programs pertaining to Horology, and enjoy good fellowship with the membership.

ARTICLE II OFFICERS

- Section #1 The elected officers of the Chapter shall be: President, Vice-President, Secretary, and Treasurer. The term of office shall be two (2) calendar years.

ARTICLE III ELECTION OF OFFICERS

- Section #1 A Nominating Committee of two (2) or more members in good standing, shall be appointed by the President, to recommend candidates to serve as officers. The Committee will report their recommendations to the membership at the Annual Meeting in November. Nominations from chapter members present, will be accepted for consideration by the membership. Election will then be held by majority vote.
(See Article VI, Section 1, Re: Administrative Committee.)

ARTICLE IV DUTIES OF OFFICERS

- Section #1 The President shall preside at all meetings of the Chapter, shall appoint committees, and may call a special meeting of the Officers and/or Administrative Committee at anytime.
- Section #2 The Vice-President shall perform the duties of the President in the President's absence. The Vice-President shall serve as Program Chairman for the meetings.
- Section #3 The Secretary shall keep, in writing, the minutes of all meetings of the Chapter, and special meetings called by the President. The Secretary shall receive and answer correspondence to the Chapter, all of which the Secretary shall read to the membership at the next meeting. The Secretary shall process all applications for membership into the Chapter. The Secretary shall report to the N.A.W.C.C. the activities of each Chapter meeting, so that they may be published in the N.A.W.C.C. Bulletin.
- Section #4 The Treasurer shall receive all funds of the Chapter and deposit same in such bank as may be designated by the Chapter Membership. The Treasurer shall collect dues and other monies due to the Chapter, and keep account of same. Such funds may be paid out on the check of the Chapter, signed by either the President or the Treasurer, provided such funds have been ordered paid by the Chapter Members at one of the meetings. Nonrecurring expenditures of \$50 or less can be approved by the President without a membership vote.

CHAPTER #32 BY LAWS (continued)

ARTICLE V MEETINGS

- Section #1 Regular meeting of this Chapter shall be held every other month, beginning with the Annual Meeting in November of each year. The July meeting will be held at the discretion of the President.
- Section #2 A quorum is established by those in attendance at meetings where members have been notified at least five (5) days prior to the called meeting, and unless otherwise provided, a majority vote of those present and in good standing shall rule.
- Section #3 When a Special Meeting of the Chapter Membership is called, the Secretary shall notify all members at least five (5) days prior to the called meeting.

ARTICLE VI ADMINISTRATIVE COMMITTEE

- Section #1 The Administrative Committee shall consist of the Officers of the Chapter, the Immediate Past President, and two (2) Chapter members at-large. (At-large members recommended by Nominating Committee, and approved by membership vote.)
- Section #2 The Administrative Committee shall have the power to proceed in any manner, as may in their judgment, serve the best interest of the Chapter. The recommendation of the majority of the Administrative Committee shall be binding until the next regular Chapter meeting, at which time, the Chapter Membership will vote on the decisions, approving, nullifying, or amending same.

ARTICLE VII MEMBERS

- Section #1 All applicants for membership, into this Chapter, must be members of The National Association of Watch and Clock Collectors, Inc., and must be in good standing.
- Section #2 Application for membership received and accepted in September thru December, shall include membership for the succeeding year, providing said member shall pay any increase in dues adopted for the succeeding year.
- Section #3 Spouses of members may be non-voting members and are entitled to the privileges of Chapter activities.

ARTICLE VIII DUES

- Section #1 The Annual Dues shall be determined by a resolution of the membership, passed by two-thirds (⅔) of the membership, as recorded in the Membership Roster.
- Section #2 Dues are payable at the first scheduled Chapter Meeting of the calendar year, with the exception of new members joining in Fall of prior year (See Article VII, Section 2)

CHAPTER #32 BY LAWS (continued)

ARTICLE IX CHAPTER POLICY

- Section #1 The members shall not, under Chapter name, participate in any activity with any commercial or charitable organization.
- Section #2 The members will not hold any activity that will conflict with those of the N.A.W.C.C.
- Section #3 Chapter participation in Regional Meetings must conform to the rules of the N.A.W.C.C., and must have their approval of proposed Regional dates.
- Section #4 Following the election of Officers, their names and addresses shall be forwarded to the N.A.W.C.C. Headquarters for recording.
- Section #5 This Chapter will cooperate, assist, and follow guidelines as closely as possible, in the circumstances, and situation of operation, that are set forth by N.A.W.C.C.

ARTICLE X PERSONAL LIABILITY

- Section #1 All persons or corporations extending credit to, contracting with, or having any claim against this Chapter, or Administrative Committee, shall look only to the funds and property of the Chapter for payment of any debt, or any monies that may otherwise become due or payable to them, from the Chapter or the Administrative Committee, so that neither the members of the Chapter, the Administrative Committee, or Officers present or future, shall be personally liable.

ARTICLE XI NON-PROFIT ORGANIZATION

- Section #1 This Chapter is a Non-Profit Organization: The members shall not be entitled to any individual or collective interest, participation share, right, and/or property right in and to the assets of this Chapter; but such assets shall be, and constitute the indivisible property rights of the Chapter; no dividends, pecuniary profits or payments of like manner shall ever be declared, or paid, to members of this Chapter.

ARTICLE XII AMENDMENTS

- Section #1 Any proposition to amend this Constitution and By Laws, must be submitted in writing and signed by the member or members, submitting the same.
- The proposal must be submitted in writing to the Secretary, in time to be presented at the November Annual Meeting. Two-thirds ($\frac{2}{3}$) vote of the members present and in good standing shall be required for approval. No proposition shall be adopted that conflicts with the laws and regulations of N.A.W.C.C.

CHAPTER #32 BY LAWS (continued)

ARTICLE XIII AUDITS

Section #1 At the Annual Meeting, the President shall appoint two (2) members, who are not Officers or members of any Committee, to Audit the accounts of the Treasurer of this Chapter, and report same at the next meeting.

Section #2 In the event of dissolution of the Shenandoah Chapter #32 of the N.A.W.C.C., Inc., the assets shall be forwarded to the N.A.W.C.C. Museum with no encumbrances.

This Constitution and By Laws has been approved / revised and Adopted by members present at a meeting held this 15th day of September in the year of 2013.